



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT
Washington, DC 20415

Merit System
Accountability
and Compliance

CFC MEMORANDUM 2019-01

January 15, 2019

For: OUTREACH COORDINATORS (OCs) AND THE CENTRAL CAMPAIGN ADMINISTRATOR (CCA)

From: MARCUS GLASGOW, CONTRACTING OFFICER'S REPRESENTATIVE AND CFC OPERATIONS SPECIALIST, OFFICE OF COMBINED FEDERAL CAMPAIGN

Subject: 2018 CFC DURING PARTIAL GOVERNMENT SHUTDOWN

Given the timing of the partial lapse in appropriations and the conclusion of the 2018 Combined Federal Campaign (CFC), Acting Director Weichert has directed the Office of Combined Federal Campaign (OCFC) to immediately issue the following guidance:

First, as the final recurring bank draft and recurring credit card transactions for the 2017 CFC are scheduled for January 15, 2019, the Central Campaign Administrator (CCA) is directed to delay these transactions until after the lapse in appropriations ends and paychecks are deposited to employees' bank accounts.

Next, all recurring bank drafts and credit card transactions for the 2018 CFC are likewise to be delayed until after the lapse in appropriations ends and paychecks are deposited to employees' bank accounts.

Finally, the Acting Director has approved an extension of 2018 CFC solicitation for a period of at least 20 business days, but not to exceed 31 calendar days, following the end of the lapse in appropriations. This extension shall be limited to leaving open the CFC Online Pledging system and the collection and processing of paper pledge forms. Solicitations in the workplace may also continue, as well as any other promotional efforts by Outreach Coordinators which do not impose additional campaign costs. However, all major CFC events in the federal workplace, with the exception of previously planned campaign closing events, such as recognition events and awards ceremonies, shall cease and Outreach Coordinator task order budgets shall not be increased.

All questions should be directed to the Office of Combined Federal Campaign at cfc@opm.gov. All media inquiries should additionally be sent to the OPM Office of Communications at media@opm.gov.